

CUMBERLAND SCHOOL DISTRICT
FIELD TRIP APPLICATION

Please return this application to the office two weeks in advance of your field trip.

Teacher(s) _____ Grade Level _____

Destination _____ Trip Date _____

Time Leaving _____ Time Returning _____ Cost of Trip _____

Number of Students on Trip _____ Number of Chaperones _____

Sub Needed _____ (If checked a sub will be scheduled for you)

Bus Needed _____ (Fill out bus request sheet)

School Van/Car Needed _____ (Check with Superintendent's Office for availability)

List of Students Attending Field Trip to School Nurse _____ (May use form on back of this sheet)

Obtain first aid kit from nurses office on the day of the field trip.

All parent/guardian consent forms received prior to field trip should be in the possession of teacher during the trip. A copy of the Field Trip Form (back side of this form) is to be given to the attendance clerk and the principal prior to leaving on the field trip.

How does this trip relate to the class activity? Explain pre- and post-activities planned to make use of the information gained from the trip.

FIELD TRIP HEALTH/SAFETY INFORMATION

Are there students needing medication or have special health concerns? Yes _____ No _____ If yes, contact School Nurse Kay Capra at x210 or x104 three to four days prior to your field trip.

If you have a medical emergency during your field trip, call 911. **Make sure you bring all of the completed student permission slips with you on your field trip for emergency purposes.**

Teacher

Date of Application

Approval - Principal

Copies to: School Nurse
Field Trip Supervisor/Teachers
Attendance Clerk

Food Service Supervisor Notified _____
(If students are absent over the lunch period.)